



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority

# PERFORMANCE MONITORING COMMITTEE OUTCOMES

Report of the Chair of the  
Performance Monitoring Committee

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**Agenda No:**

**Date:** 21 September 2012

**Purpose of Report:**

To report to Members on the business and actions of the Performance Monitoring Committee meeting of Friday 06 July 2012.

## CONTACT OFFICER

**Name :** David Horton  
Assistant Chief Fire Officer

**Tel :** (0115) 967 0880  
**Email :** david.horton@notts-fire.gov.uk

**Media Enquiries Contact :** Elisabeth Reeson  
(0115) 967 5889 elisabeth.reeson@notts-fire.gov.uk

## **1. BACKGROUND**

As part of the revised Governance arrangements the Authority have delegated key responsibilities for Performance Monitoring to the Performance Monitoring Committee. As part of those delegated responsibilities, the Chair of the Performance Monitoring Committee and the Management lead, report to the Authority on its business and actions.

## **2. REPORT**

- 2.1 The minutes of the meeting held on Friday 06 July 2012 are attached to this report at Appendix A. The following summarises the main points of the paper discussed at the meeting.
- 2.2 The Committee were in receipt of a report which updated on how the Nottinghamshire and City of Nottingham Fire Authority performed in Quarter 4 2011/12, against its national indicators (NIs) and key performance indicators (KPIs).
- 2.3 The report outlined the aggregated targets at Service level and depicted how the organisation is performing against its statutory indicators. Performance compared to targets was demonstrated, as well as performance compared to the previous year and the previous two years. This allows for an overall snapshot of how the organisation is performing in specific areas. All NIs and KPIs require an appropriate commentary from the manager responsible. These responses detail what actions are being taken and if there are any significant issues which need to be considered in relation to the overall totals.
- 2.4 It was resolved that the report be noted and the overall performance of the Service continue to be monitored.

## **3. FINANCIAL IMPLICATIONS**

All financial implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

## **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

All human resources and learning and development implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

## **5. EQUALITIES IMPLICATIONS**

An equality impact assessment has not been undertaken because this report is not associated with a policy, function or service. Its purpose is to update the Fire Authority on the outcomes of Committee business.

## **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

## **7. LEGAL IMPLICATIONS**

There are no legal implications arising from this report.

## **8. RISK MANAGEMENT IMPLICATIONS**

The monitoring of performance will be an essential part of the Service's development. The Comprehensive Performance Assessment and associated audit processes will continue to scrutinise the Service's overall performance. Failure to act on poor performance could lead to intervention.

## **9. RECOMMENDATIONS**

That Members note the contents of this report and the business undertaken by the Performance Monitoring Committee.

## **10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

Councillor Timothy Spencer  
**CHAIR OF PERFORMANCE MONITORING COMMITTEE**



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM  
FIRE AND RESCUE AUTHORITY**

**PERFORMANCE MONITORING COMMITTEE**

**MINUTES**

of meeting held on **6 JULY 2012** at Fire and Rescue Service Headquarters, Bestwood Lodge, Arnold, Nottingham from 10.00 am to 10.23 am

**Membership**

- Councillor Spencer (Chair)
- Councillor Cooper
- ^ Councillor Fielding
- ^ Councillor Norris
- Councillor Rigby
- Councillor Grocock (as substitute for Councillor Norris)

Members absent are marked ^

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Fielding and Norris.

**2 DECLARATIONS OF INTERESTS**

No declarations of interests were made.

**3 MINUTES**

**RESOLVED that the minutes of the last meeting held on 23 March 2012, copies of which had been circulated, be confirmed and signed by the Chair.**

David Horton, Assistant Chief Fire Officer advised members that with regard to the National Framework consultation referred to in minute 22, 'Performance Update - Quarter 3 of 2011/12', the final document had yet to be published so it was still not clear what the new performance indicators would track. Councillors would be advised as soon as this was known.

Councillors, concerned about the risk of grass fires, questioned if the Service had made contact with those Councils which were leaving areas of grassland as wildflower meadows/area's of longer grass with a view to finding out what arrangements were in place for the eventual cutting of those area's and the removal of the cuttings. The Assistant Chief Fire Officer advised Councillors that Station Managers were contacting local councils in relation to this issue and there would be an update at the next meeting.

#### **4 PERFORMANCE UPDATE – QUARTER 4 OF 2011/12**

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, informing the Committee of how Nottinghamshire and City of Nottingham Fire and Rescue Authority had performed against the National Indicators (NIs) and Key Performance Indicators (KPIs) in Quarter 4(Q4) (1 January 2012- 31 March 2012).

The report was introduced by Dave Horton, Assistant Chief Fire Officer, who highlighted the following key issues:

- the Appendix Page 1, (page 12 of the agenda) provided a summary of performance against targets, in relation to National Indicators, Key Performance Indicators and Support Indicators. Under performing areas were targeted for improvement and high performance areas were identified as best practice and were to be congratulated;
- deliberate primary and secondary fires were of concern, where performance was below targeted levels. These figures were, however, in line with other fire services and with Core City performances;
- in relation to deliberate secondary fires, the focus was on anti-social behaviour. Interventions included Risk Watch delivery in City schools and a partnership with the Nottingham Panthers who were visiting schools to discourage young people from starting fires. The Four Walls DVD was aimed at anti social behaviour. In the South, the message was going out to farmers and woodland estate mangers to help with the safe storage of straw and hay;
- empty/derelict buildings were a problem in relation to deliberate fires as they attracted arson and criminal damage. It was acknowledged that it was important to work with the owners of such buildings to make them secure. Local crews were being asked to note empty properties with a view to their ownership being established and owners contacted;
- it was important that the Service worked with partners like the police, schools and Nottingham City Homes to reduce the number of deliberate fires;
- staff sickness had reduced overall, resulting in a significant saving of money for the Service. Councillors agreed that it was a credit to all concerned that the absenteeism figures had been reduced. They were now impressive compared to other organisations. The Chair asked that staff be thanked for their hard work in bringing the figures down;
- the availability of benchmarking data for the Family Group would make it preferable to hold the meetings of this Committee two weeks later in the cycle of meetings. Councillors agreed to do this subject to dates being agreeable. The Chief Fire Officers

personal assistant would be asked to liaise with the Constitutional Services Officer to facilitate this.

**RESOLVED that the report be noted and the overall performance of the Service continue to be monitored.**

Councillor Rigby addressed the meeting on behalf of Councillor Zadrozny who had been injured in a motor vehicle accident on the County's roads the previous week. Councillor Rigby stated that Councillor Zadrozny, who was recovering well from the accident, had been overwhelmed by the professionalism of the Fire and Rescue Service crews who had attended the scene of the accident. The Assistant Chief Fire Officer agreed to pass on Councillor Zadrozny's appreciation to the individual crews who had been involved in the rescue.